Welcome to Your Library

PLEASE LOG INTO PANTHERWEB/BLACKBOARD
CLICK ON LIBRARY/PBSC ELIBRARY ON LEFT

Professor Jill Saracino
Student Learning Outcomes

➢ How to find academic information - Books & Research Databases

➢ How to evaluate information

➢ How to use and organize information – Bedford Handbook

(Information Literacy)
Evaluating Your Sources – Using the CRAAP* Test

**Currency:** Is the information up to date?

**Relevance:** Does the information relate to your topic?

**Authority:** Is the author an expert in the field?

**Accuracy:** Has information been reviewed or edited?

**Purpose:** What is the main reason the information exists - to inform, educate, entertain, persuade, sell? Unbiased?

*Created by Meriam Library at California State University, Chico*
How to use outside sources

**Quote**
- Match word for word.
- Must have quotes at beginning and end.

**Summarize**
- Main point/ideas put into your own words.
- Shorter than original source of information.

**Paraphrase**
- Structure and words are your own while ideas/thoughts are not yours
- Length is similar to original source of information.
Two Ways You Must Cite Your Sources

WORKS CITED PAGE
• Last page of your paper
• Complete citation with all elements
• Arranged alphabetically
• Hanging indent

IN-TEXT
• Signal phrase
  or
• Parenthetical
In-Text

- **Basic Parenthetical** (LastNameAuthor Page#).
- One author (Katz 13).
- Two authors (Katz and Jones 13).
- Three or more (Katz et al. 13).
- No author/title ("A First" 13).
- No page number (Katz).
- Organization (American Heart Association 13).
- **Signal Phrase** As Katz stated ... (13).
How to Use & Organize Information - MLA Format & Citations

- Paraphrase/Quote/Summarize to avoid plagiarism
- Bedford
- Microsoft Word Template
- NoodleTools/Ref Works
- Meet with a librarian - 2nd floor Reference/Information Desk
Library Databases
Ask if you need help!

- Library Information Desk
- One-on-One Meeting with a Librarian (LW Library Page)
- Ask a Librarian (Library Quick Search Page)

Professor Jill Saracino
Survey:

tinyurl.com/saracinolesson1